

Manteno Community Unit School District No. 5
Regular Meeting of the Board of Education
Tuesday, June 28, 2011 – 6:30 p.m.
High School Library

- Open Session The meeting was held in the library of the Manteno High School and was called to order by President Stauffenberg at 6:30 p.m.
- Roll Call The following members answered to roll call: G. Dodge, E. Hofmeister, P. Mallaney, M. Nelson, G. Preston, and M. Stauffenberg– six (6) Absent: Toepper - one (1).

Also present: Supt. Russert, K. Meyer, P. Russert, R. Schnitzler, J. Palicki, T. Steele, J. Ruland, and Clerk Fortin – (eight)

Visitors: Mrs. Gerst, Miss Gerst, J. & K. Emerson, M. Cassagrande, J. Nelson and Bill Byrnes (Daily Journal) and others – approximately 10 people.
- Pledge of Allegiance President Stauffenberg led everyone in the Pledge of Allegiance.
- Additional Items Moved by Dodge, seconded by Hofmeister to add the following additional agenda items:

IV. Consent Agenda
G. Resignations: Matt Beckner, High School Paraprofessional
I. Employments
Matt Beckner, HS PE/Health teacher for the 2011-2012 school year.
*Authorize the Supt. to hire a Middle school Special Education teacher and any other certified staff positions currently unfilled or that become vacant.
*Kelly Chenoweth, Speech/Language Pathologist for the 2011-2012 school year.
*Pending successful completion of employment paperwork.

VII. New Business
M. Renewal of Delta Dental Contract from August 1, 2011 – July 31, 2012.

Ayes: Dodge, Hofmeister, Mallaney, Nelson, Preston and Stauffenberg – six (6). Nays – none (0). Motion carried.
- Public Comments Mike Cassagrande reported \$3,380 was received from the “Drive a Ford Program”. Of that amount, \$1,038 was distributed to Karl Meyer’s classroom to purchase three additional ELMO’s (wireless tablet systems). Also, \$1,000 was donated to assist with the purchase of the Middle School Weather Bug. A public thank you was given to Don McClain Ford for their participation. Kelly Wadley’s classroom was provided \$375 for materials (USB’s, folders) for her students and the HS/work transition program. A check was received from Baker’s Square in the amount of \$165 from a recent fundraiser.
- Reports of Committees **Building Committee** – Gary Preston reported the committee met on June 21st and discussion items included the schedule and budget for Primary School replacement; the signs are up by the ball fields; drop-off lane resurfacing; crack filler in asphalt lots; speaker updates; and a new softball station (financing has to be completed thru donations).

Finance Committee – Chairman Mallaney reported the Finance Committee had met and discussed possible financing plans regarding the Elementary School addition; the State currently owes the School District \$1,382,597.36; the renewal of the athletic trainer agreement; the renewal of the Treasurer’s bond (recommend to accept); NIIPC (Northern Illinois Independent Purchasing Cooperative) (recommend to accept); and the approval of the health insurance bid (recommend to accept); and the permanent transfer of funds for construction.

Discussion was held regarding financing of the Primary School/Elementary School construction.

Approve
Sale of
W/C Bonds

Moved by Mallaney, seconded by Nelson to approve the sale of the Working Cash bonds for capital purposes according to the green lined proposal by Mesirow Financial and authorize the Supt. to move forward in November or January, whichever is the best. Ayes: Mallaney, Nelson, Dodge, Hofmeister, Preston, and Stauffenberg – six (6). Nays – none (0). Motion carried.

The Supt. was directed to research if a public hearing should be held at a special meeting in July or if it could be held during regular board meetings. The Supt. will research and schedule accordingly.

Curriculum Committee – Josh Ruland reported the committee had not met.

Technology Committee – Tom Steele reported the committee had not met.

KARVES Committee – Gary Preston reported the committee had not met.

Consent
Agenda

Moved by Preston, seconded by Nelson to approve the Consent Agenda as presented:

A. Minutes

- a. Regular Board meeting of May 24, 2011
- b. Executive Session meeting of May 24, 2011
- c. Special Board meeting of June 14, 2011
- d. Executive session of June 14, 2011

B. Financial Reports

- a. Summary of Cash/Investment/Fund Balances
- b. M-T-D/Y-T-D Revenue/Expenditure Reports
- c. Cost analysis – Education; Cost Analysis – O & M
- d. Revenue Report
- e. Expenditure Report
- f. O & M Gas and Electric Expenditure Report
- g. Food Service Report
- h. Payroll Extras Report
- i. Imprest Check Report
- j. Accounts Payable Report
- k. ISDLAF Report
- l. Activity Reports

- m. Additional Accounts Payable
- C. Authorize Supt. to conduct financial transactions to close out FY 2011
- D. Approval of Prevailing Wage Resolution for Kankakee County
- E. Approve Pel Industries, Inc. - merchandise manufacturer (company donates 8% royalty on the net wholesale price of merchandise bearing the school name and/or logo).
- F. Approve Olivet Nazarene University Student Teaching Agreement for the 2011-2012 school year.
- G. Resignations:
 - a. Kristi Porter, Jump Start teacher, effective at the end of the 2010-2011 school year.
 - b. Matt Beckner, High School paraprofessional effective at the end of the 2010-2011 school year.
- H. FMLA Requests
 - a. Jamie Brinkmann, Elementary School Special Education teacher from approximately September 25, 2011 to return on January 30, 2012.
 - b. Nate Short, Middle School Special Education co-teacher, from approximately October 11, 2011 to November 4, 2011.
- I. Employments for the 2011-2012 school year.
 - a. *Kyle Flanigan, High School Assistant Principal/Athletic Director
 - b. Matt Beckner, High School P.E./Health teacher
 - c. *Kelly Chenoweth, Speech and Language Pathologist
 - d. Authorization for Supt. to hire: Early Childhood teacher, and administrative assistant for the Student Services Dept.
 - e. Authorization for Supt. to hire a Middle School Special Education teacher and any other certified staff positions currently unfilled or that become vacant.
*Pending successful completion of employment paperwork.
- J. Update Board Policy 4:60 changing the dollar amount from \$10,000 to \$25,000 as the threshold requiring state bidding procedures to be followed.

Moved by Preston, seconded by Nelson to approve the Consent Agenda items as presented. Ayes: Preston, Nelson, Dodge, Hofmeister, Mallaney, and Stauffenberg – six (6). Nays – none (0). Motion carried.

Unit Office Report Supt. Russert reported on the following:
A. Good News

- Education Foundation Golf Outing was held May 31st and raised over \$8,000
- Projected fund balances were reviewed
- The Primary School Strategic Plan was discussed

Old Business None

New Business

Renew Treasurer's Bond Moved by Preston, seconded by Mallaney to approve the renewal of the School Treasurer's Bond with Travelers Casualty and Surety Company as presented. Ayes: Preston, Mallaney, Dodge, Hofmeister, Nelson, and Stauffenberg – six (6). Nays – none (0). Motion carried.

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Approve Resolution Designating Int. Earnings For FY 12 Moved by Nelson, seconded by Hofmeister to approve the Interest Earning Resolution as presented. Ayes: Nelson, Hofmeister, Dodge, Mallaney, Preston, and Stauffenberg - six (6). Nays – none (0). Motion carried.

Approve Weather Bug Weather Station Agmt. Moved by Nelson, seconded by Hofmeister to approve the Weather Bug Weather Station Agreement for the Middle School in the amount of \$5,170. (Funds were raised through the PTO). Ayes: Nelson, Hofmeister, Dodge, Mallaney, Preston, and Stauffenberg – six (6). Nays – none (0). Motion carried.

Approve Athletic Trainer Contract Moved by Mallaney, seconded by Dodge, to approve the one year contract with ATI for athletic trainer services for a cost of \$9,999. Ayes: Mallaney, Dodge, Hofmeister, Preston, and Stauffenberg – five (5). Nays: Nelson – one (1). Motion carried.

Approve 2011-2012 Board Mtg. Schedule Moved by Preston, seconded by Mallaney to approve the schedule of 2011-2012 board meetings as presented. Voice vote: All ayes – six (6). Nays – none (0). Motion carried.

Approve Early Graduation Request Moved by Dodge, seconded by Nelson to approve the early graduation for the student presented. Voice vote: All ayes – six (6). Nays – none (0). Motion carried.

Approve 2011-2012 Cal. Change Moved by Hofmeister, seconded by Dodge to approve a change in the 2011-2012 school calendar and schedule May 29, 2012 as the last day of school. Voice vote: All ayes – six (6). Nays – none (0). Motion carried.

Approve IEC Contract Moved by Nelson, seconded by Preston to extend the Manteno CUSD No. 5 contract with Illinois Energy Consortium, Inc. for one year. Ayes: Nelson, Preston, Dodge, Hofmeister, Mallaney, and Stauffenberg – six (6). Nays – none (0). Motion carried.

Approve Jt. Agmt. w/ Northern Illinois Indep. Purchasing Cooperative Moved by Preston, seconded by Nelson to approve the joint agreement with Northern Illinois Independent Purchasing Cooperative for a one-year membership with the annual membership dues in the amount of \$1,100.00. Ayes: Preston, Nelson, Dodge, Hofmeister, Mallaney, and Stauffenberg – six (6). Nays – none (0). Motion carried.

Approve General Liability & WC Ins. Renewal Moved by Nelson, seconded by Dodge to approve the Collective Liability Insurance Cooperative renewal premiums as presented. Ayes: Nelson, Dodge, Hofmeister, Mallaney, Preston, and Stauffenberg – six (6). Nays – none (0). Motion carried.

- Approve Health Insurance Contract Moved by Nelson, seconded by Hofmeister, to move the District’s health insurance coverage to Blue Cross Blue Shield, with PPO 1 and PPO 2 plans for employees with an August 1st, 2011 start date. Ayes: Nelson, Hofmeister, Dodge, Mallaney, Preston, and Stauffenberg – six (6). Nays – none (0). Motion carried.
- Anticipated Future Items Semi-annual review of previous executive session minutes.
Student teacher agreements
Diesel fuel bids for the 2011-2012 school year
Bread and milk bids for the 2011-2012 school year
- Approve Delta Dental Contract Moved by Dodge, seconded by Preston to approve the Delta Dental contract from August 1, 2011 thru July 31, 2012 as presented. Ayes: Dodge, Preston, Hofmeister, Mallaney, Nelson, and Stauffenberg – six (6). Nays – none (0). Motion carried.
- Adjourn to Executive Session Moved by Dodge, seconded by Preston to adjourn to Executive Session for the purpose of the employment, compensation, or dismissal of specific employees or legal counsel; and collective negotiating matters. Ayes: Dodge, Preston, Hofmeister, Mallaney, Nelson, and Stauffenberg – six (6). Nays – none (0). Motion carried. Open session ended at 7:07 p.m.
- Return to Open Session Moved by Hofmeister, seconded by Preston to return to Open Session at 7:22 p.m. Ayes: Hofmeister, Preston, Dodge, Mallaney, Nelson, and Stauffenberg – six (6). Nays – none (0). Motion carried.
- Approve Retirement Agmt. and Release Moved by Dodge, seconded by Mallaney to approve the retirement agreement and release of Employee “M” as presented. Ayes: Dodge, Mallaney, Hofmeister, Nelson, Preston, and Stauffenberg – six (6). Nays – none (0). Motion carried.
- Meeting Adjourned Moved by Preston, seconded by Mallaney to adjourn the meeting
Voice vote: All ayes – six (6). Nays – none (0). Motion carried.
The meeting ended at 7:23.

**Mark Stauffenberg*

Mark Stauffenberg
Board President

**Patrick Mallaney*

Patrick Mallaney
Board Secretary

MKS/PM/DF

*Original signatures on file at the District Office